2015 Yale Law Library Rare Book Fellowship
http://library.law.yale.edu/rare-book-fellowship
Lillian Goldman Law Library
Yale Law School
Yale University
New Haven, CT

Fixed Duration Position: 6 months from date of hire; non-renewable
Expected Start Date: Jan/Feb 2015 (flexible start date)

Yale University offers exciting opportunities for achievement and growth in New Haven, Connecticut. Conveniently located between Boston and New York, New Haven is the creative capital of Connecticut with cultural resources that include two major art museums, a critically-acclaimed repertory theater, state-of-the-art concert hall, and world-renowned schools of Architecture, Art, Drama, and Music.

THE UNIVERSITY AND THE LIBRARY
The Yale University Library, as one of the world’s leading research libraries, collects, organizes, preserves, and provides access to and services for a rich and unique record of human thought and creativity. It fosters intellectual growth and is a highly valued partner in the teaching and research missions of Yale University and scholarly communities worldwide. A distinctive strength is its rich spectrum of resources, including more than 12.5 million volumes and information in all media, ranging from ancient papyri to early printed books to electronic databases. The Library is engaged in numerous digital initiatives designed to provide access to a full array of scholarly information. Housed in the Sterling Memorial Library and fifteen school and departmental libraries, it employs a dynamic, diverse, and innovative staff of over 500 who have the opportunity to work with the highest caliber of faculty and students, participate on committees, and are involved in other areas of staff development. For additional information on the Yale University Library, please visit the Library’s web site at www.library.yale.edu.

THE LILLIAN GOLDMAN LAW LIBRARY
In support of Yale Law School’s outstanding legal scholarship and lawyer training, the Lillian Goldman Law Library is dedicated to acquiring and preserving a superb collection of resources in all formats, furnishing access to information wherever it exists, providing the most highly competent assistance to use information resources and maintaining a welcoming, comfortable facility. The Lillian Goldman Law Library provides services that exceed the expectations of users by its leadership in the innovative use of technology and the continuing development of its most highly valued asset, its staff. The Law Library serves the faculty and students of this research-oriented law school with a strong tradition of interdisciplinary scholarship, as well as other researchers from larger scholarly and legal communities. To learn more about the Lillian Goldman Law Library and its collections and services, visit http://library.law.yale.edu/.

The Lillian Goldman Law Library is located within the heart of the Yale Law School complex, providing the Law School community with ready access to one of the world’s finest collections of printed legal materials. These collections are complemented by access to a growing array of online sources as well as the strong interdisciplinary collections housed nearby with eighteen other campus libraries, including Sterling Memorial Library and Beinecke Rare Book and Manuscript Library. Utilizing these resources combined with our excellent, service-oriented staff, we strive daily to be the best academic law library in the world.
POSITION FOCUS
The Lillian Goldman Law Library has established this fellowship to train the next generation of rare book librarians to serve the growing number of special collections departments in academic law libraries. The Rare Book Fellow will be trained in special collections librarianship including acquisitions, collection development, cataloging, reference services, exhibit preparation & design, bibliographic instruction, preservation, and digital projects. The Fellow will be charged with completing a major project involving our Kuttner Institute Library materials, focusing on medieval canon law.

RESPONSIBILITIES
Under the direction of the Rare Book Librarian, the Rare Book Fellow will spend time learning special collections librarianship with an emphasis on law material. The Fellow will: follow a curriculum designed by the Rare Book Librarian that includes a general orientation to Yale University, librarianship, and rare law book librarianship; gain experience in collection development and management, preservation, reference and outreach, exhibition planning, and cataloging rare books; contribute to ongoing digital initiatives; develop and complete a special project pertaining to the Kuttner Institute Library materials in consultation with the Rare Book Librarian; participate in professional activities, Law Library committees, policy discussions, and other library-wide activities. The Fellow will be fully integrated into the Law Library’s professional staff.

More information about the Fellowship can be found here: [http://library.law.yale.edu/rare-book-fellowship](http://library.law.yale.edu/rare-book-fellowship).

QUALIFICATIONS
The Rare Book Fellowship will be open to those who have (or will have by Jan. 2015) a Master’s degree from an ALA-accredited program for library and information science (or foreign equivalent), and who are in the initial stages of a career as a librarian. Candidates must have excellent written and oral communication skills, and must be able to work in a complex and changing environment with diverse staff and users. It is imperative that candidates have reading knowledge of Latin and a demonstrated interest in rare books. (Please note this is not an archivist position).

Preference will be given to candidates with knowledge of and/or experience working with canon law, legal history, and/or medieval history; preference will also be given to candidates with skills in the foreign languages most heavily represented in Yale Law Library special collections (Italian, German, French, Spanish, Dutch).

SALARY AND BENEFITS
We invite you to discover the excitement, diversity, rewards and excellence of a career at Yale University. One of the country’s great workplaces, Yale University offers exciting opportunities for meaningful accomplishment and true growth. The Rare Book Fellow will work for six months at a stipend of $4,500 per month, plus benefits including health insurance through membership in the Yale Health Plan. The Fellow will be given generous support for professional development.

The Rare Book Fellowship is a competitive fellowship. Applications consisting of a cover letter summarizing the applicant’s qualifications and describing how this position will contribute to long-term career goals, CV or resume, and names and contact information of three (3) professional references should be sent electronically to Teresa Miguel-Stearns (teresa.miguel@yale.edu), Associate Law Librarian, no later than October 15, 2014. There is no
application form. Please be sure to include “Rare Book Fellowship” in the e-mail subject and cover letter. Offer is contingent upon successful completion of a background check.

BACKGROUND CHECK REQUIREMENTS
All external candidates for employment will be subject to pre-employment background screening for this position, which may include motor vehicle and credit checks based on the position description and job requirements. Internal candidates may be subject to a motor vehicle or credit check for this position based on the position description and job requirements. All offers are contingent on successful completion of the required background check. Please visit http://www.yale.edu/hronline/careers/screening/faqs.html for additional information on the background check requirements and process.

Yale University is an affirmative action/equal opportunity employer. Yale values diversity in its faculty, staff, and students and strongly encourages applications from women and members of underrepresented minority groups.